

Australia Cryosite Depot Instructions for Return of IP from Site to Depot

To initiate the return process:

1. The site must complete and submit the attached Return Shipments to Cryosite Form to initiate the return process.
2. The following information needs to be provided:
 - Sponsor name
 - Date of request
 - Protocol #
 - Site Number, Department
 - Site Address
 - Site point of contact name, email, phone
 - Number of boxes, dimensions, weight
 - Collection date, time, and site hours
3. The completed form should be emailed to client_services@cryosite.com and should include details of all IP kits/materials being returned.
4. Upon receipt of the completed documentation, Cryosite will arrange collection using its designated courier service and provide the required shipping documentation.
5. The IP will then be returned to the depot for destruction processing.